

SOFTWARE TECHNOLOGY PARKS OF INDIA
(An Autonomous Society under Ministry of Communication and Information
Technology, Department of Information Technology, Govt. of India)
No.5, III Floor, Rajiv Gandhi Salai, Taramani, Chennai – 600 113.
Telephone No. 39103505/525 Fax No. 39103505
Website: www.chennai.stpi.in

Information Handbook under Right to Information Act, 2005

CHAPTER – 1: INTRODUCTION

1.1 Background of the Handbook

This information Handbook has been prepared in pursuance of Section 4 of the Right to information Act, 2005 (RTI Act, 2005) to provide information in respect of objectives, functions etc. of the Software Technology Parks of India.

1.2 Objectives

- To provide access to information under the control of office of the Director, Software Technology Parks of India-Chennai and to promote transparency in the working.
- To provide maximum information suo-motu or sources thereof so that people have minimum resort to use of the RTI Act.

1.3 Intended Users

This Handbook is useful for the software exporting industry including small/medium entrepreneurs and individuals working in the related areas.

1.4 Contact Persons for getting more information

Please contact the concerned Assistant Public Information Officer(s) in the office of the Software Technology Parks of India – Chennai as detailed in Chapter – 17 below.

1.5 Definitions/Abbreviations used

- (a) “APIO” means Assistant Public Information Officer(s) designated under Section 5(1) of the RTI Act
- (b) “AA” means Appellate Authority to whom an appeal can be submitted under Section 7(8)(iii) of the RTI Act
- (c) “DG” means Director General, STPI
- (d) “EXIM Policy” means Export/Import Policy
- (e) “FTP” means Foreign Trade Policy
- (f) “PIO” means Public Information Officer designated under Section 5(1) of the RTI Act
- (g) “RTI Act” means Right to Information Act 2005

- (h) “EHTP Scheme” means Electronics Hardware Technology Park
- (i) “STP Scheme” means Software Technology Park
- (j) “STPI” means Software Technology Parks of India
- (k) “HSDC” High Speed Data Communication
- (l) “MTS” Member Technical Staff
- (m) “MTSS” Member Technical Support Staff
- (n) “MAS” Member Administrative Staff
- (o) “MASS” Member Administrative Support Staff

1.6 Procedure and fee structure for getting information not available in the Handbook

Any person who wishes to seek information under the RTI Act, 2005 can file an application in Form-A, attached with this Handbook, to the PIO or APIO concerned. Forms are available free of cost in the O/o STPI/Centre/sub-Centre. It can also be downloaded from the STPI website.

A fee of **Rs.10/- (Rs. Ten)** per application will be charged for supply of information other than the information relating to tender Documents/Bids/ Quotations/Business Documents in addition to the cost of document or the photocopies of document/information, if any. For Tender Document, an application fee of **Rs.500/- (Rs. Five Hundred)** per application will be charged. A sum of **Rs.2 (Rs. Two)** per page will be charged for supply of photocopy of document(s) under the control of O/o STPI.

The fee/charges payable as above shall be in the form of Demand Draft/ Indian Postal Order (IPO) drawn in favor of Software Technology Parks of India and payable at New Delhi. Subject to the provisions of the RTI Act, STPI will endeavor to reply/provide the information as early as possible, and in any case within thirty days of the receipt of the request.

CHAPTER-2:

PARTICULARS OF THE ORGANIZATION, FUNCTIONS AND DUTIES [SECTION 4(1) (b) (i)]

2.1 STPI: The Background

Software Technology Parks of India was established and registered as an Autonomous Society under the Societies Registration Act 1860, under the Department of Information Technology, Ministry of Communications and Information Technology, Government of India on 5th June 1991 with an objective to implement STP Scheme, set-up and manage Infrastructure facilities and provide other services like technology assessment and professional training.

2.2 Objectives of the Society

The objectives of the Software Technology Parks of India are:

- (a) To promote the development and export of software services including Information Technology (IT) enabled services/ Bio-IT.
- (b) To provide statutory and other promotional services to the exporters by implementing Software Technology Parks (STP)/ Electronics and Hardware Technology Parks (EHTP) Schemes and other such schemes which may be formulated and entrusted by the Government from time to time.
- (c) To provide data communication services including value added services to IT/ IT enabled services (ITES) related industries.
- (d) To promote micro, small and medium entrepreneurship in the field of IT/ITES.

2.3 Functions of the Society

The STPI performs all necessary functions to fulfill its objectives and include the following:-

- 1) To establish Software Technology Parks /centers at various locations in the country.
 - a) To perform all functions in the capacity of the successor to the erstwhile Software Technology Park complex which were taken over by the STPI.
 - b) To establish and manage the infrastructural resources such as integrated infrastructure including International communication/ Data center/ Incubating facilities etc. for 100% export oriented units and to render similar services to the users other than exporters.
 - c) To undertake other export promotional activities such as technology assessments, market analysis, market segmentation as also to organize workshops/exhibitions/seminars/conferences etc.
 - d) To facilitate specialized training in the niche areas to meet the above objectives.
 - e) To work closely with respective State Government and act as an interface between Industry and Government.
 - f) To promote secondary and tertiary locations by establishing STPI presence to promote STP/EHTP scheme, and promotional schemes announced by Government.
 - g) To promote entrepreneurship through incubation programmes/ seed funds/ IP development and other awareness programmes.
 - h) To assist State Governments in formulating IT policies and liaison for promoting the IT industries in respective states to achieve an exponential growth of exports.
 - i) To promote quality and security standards in the IT industries.
 - j) To work jointly with venture capitalists for providing financial assistance to the IT industries.
 - k) To provide Project Management and Consultancy services both at national and international level in the areas of expertise of STPI.

2) To perform financial management functions which comprise inter alia the following activities;

a) To obtain or accept grants, subscription, donations, gifts, bequests form Government, Corporations, trusts, Organizations or any person for fulfilling the objectives of the STPI.

Note: Whenever any gifts, bequests from foreign Governments/organizations are accepted/ obtained they shall be routed through Government and be regulated by such directions as may be issued by Government.

b) To maintain a fund to which shall be credited:

- All money provided by the Central Government, state Governments, corporations, Universities etc.,
- All fees and other charges received by the STPI,
- All money received by the STPI by way of grants, gifts, donations, benefactions, bequests or transfers; and
- All money received by the STPI in any other manner or from any other source.

c) To deposit all money credited to the fund in scheduled Banks/ Nationalized Bankers or to invest in such a manner for the benefit of the STPI as may be prescribed. Atleast 60% of the funds shall be placed with the public sector Banks or in such a manner as may be prescribed by the Government from time to time.

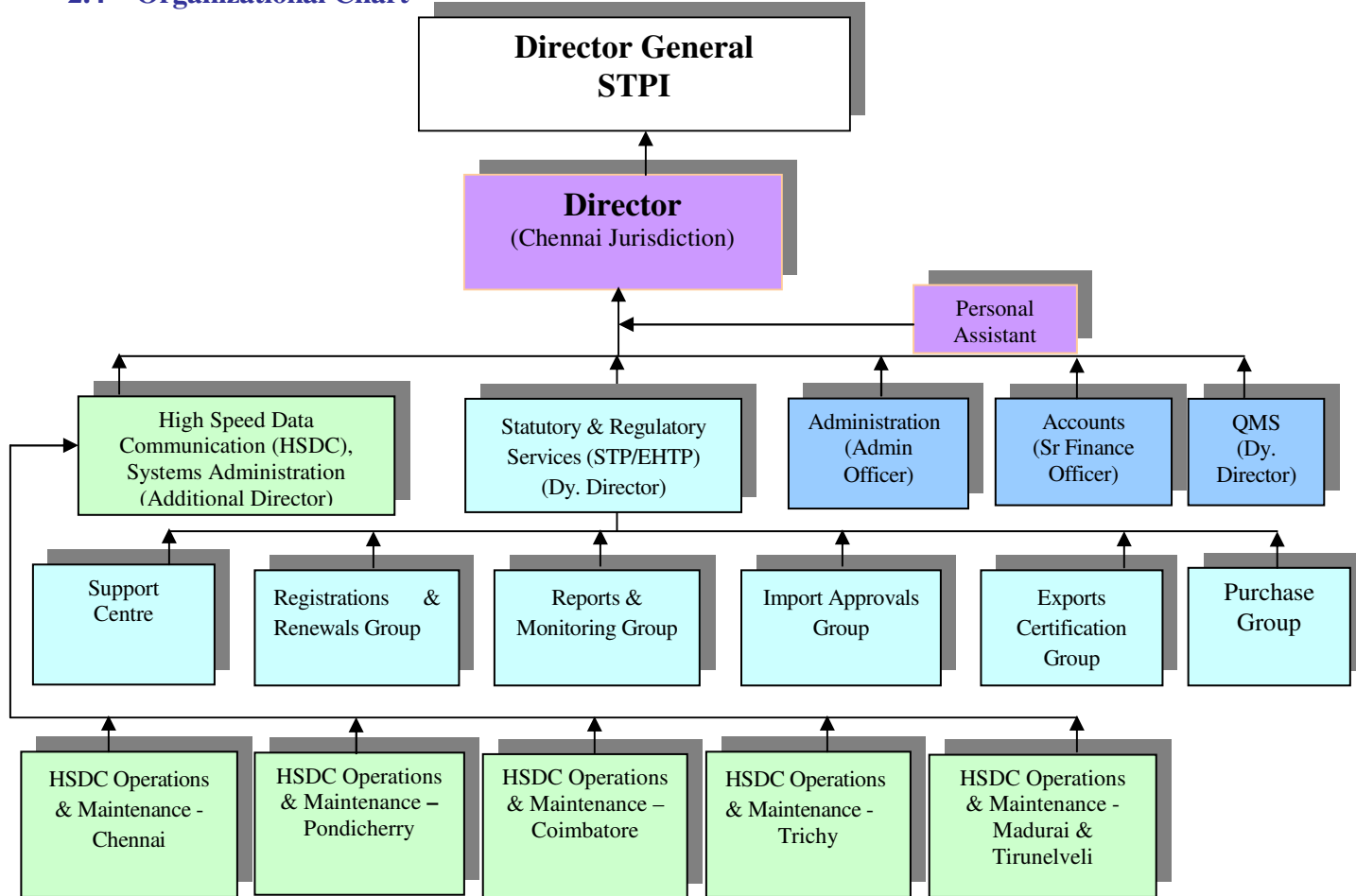
d) To draw, make, accept, endorse and discount cheques, notes or other negotiable instruments and for this purpose, to sign, execute and deliver such assurance and deeds as may be necessary for the purposes of the STPI.

e) To pay out of the funds maintained by STPUI or part thereof, the expenses incurred by the STPI from time to time including all expenses incidental to the formation and reorganization of the STPI and management and administration of any of the foregoing activities including all rents, rates, taxes, outgoings and the salaries of the employees.

f) To acquire, hold and dispose of property in any manner whatsoever for the purposes of the STPI, with the prior approval of governing council as per the procedure laid down by Government.

3) To do all such acts and things as may be required in order to fulfill the objectives of the STPI.

2.4 Organizational Chart



2.5 Details of Services provided by STPI

2.5.1 SOFTWARE TECHNOLOGY PARK (STP) SCHEME / ELECTRONIC HARDWARE TECHNOLOGY PARK (EHTP) SCHEME

Software Technology Park (STP) is a 100% export oriented scheme for the development and export of computer software using communication links or physical media and including export of professional services. The scheme integrates the concept of 100% Export Oriented Units (EOUs) and Export Processing Zones (EPZs) of the Government of India and the concept of Science Parks / Technology Parks as operating elsewhere in the World.

HIGHLIGHTS OF STP SCHEME

- Approval under single window clearance mechanism.
- Upto 100% foreign equity is permitted.
- Goods imported / procured domestically by the STP units are completely duty free.
- Second hand capital goods may also be imported.
- Sales in the domestic market are permissible up to 50% of the export.
- Income tax benefit under sections 10A of income Tax Act upto 31st March 2011.

2.5.2 HIGH SPEED DATA COMMUNICATION FACILITY (HSDC)

STPI has designed and developed state-of-the-art HSDC Network called Soft NET, which is available to software exporters at internationally competitive prices. STPI has set up its own International Gateways at 51 locations for providing HSDC links to the software industry.

Local access to International Gateways at STPI centres is provided through Point-to-Point and Point-to-Multipoint microwave radios for the local loop which has overcome the last mile problem and enabled STPI to maintain an up time of nearly 99.9%. The terrestrial cables (fiber/copper) are also used wherever feasible. These communication facilities are the backbone of the success in the development of offshore software activities.

STPI provides the following HSDC services through this network: -

1. International Private Leased Circuits (IPLCs) in the bandwidth of 64KBPS to 8 MBPS.
2. Shared Internet Services
3. Web/Home pages – hosting, authoring & maintenance.
4. Other value added services.

STPI provides worldwide connectivity for its software export units and is radiating about more than 400 MBPS and is operating with international carriers from its earth stations/ available fiber capacity for various destinations.

2.5.3 Incubation

The incubator concept has emerged world wide as an essential component of the infrastructure required for the growth of high technology businesses including information Technology and Software Development. These Incubators provide the necessary help to nurture technology ideas into commercial successes.

STPI has launched the concept of incubation facility in many of its centers for the Small and Medium Entrepreneurs (SMEs). STPI sets up entire facility ready for commencing operations by software units from day one. It offers advantage of no gestation period and does not require any capital investment. It helps in developing confidence in the client and ensures that the business opportunity is not lost.

The Incubation facilities have the following facilities:

- Modular Built up are for ready to use by the software Entrepreneurs
- Back up power supply
- Telephones and Fax facility
- Air Condition
- Business Center
- Conference Rooms & Training Facilities
- High speed communication links, Internet & video conferencing facilities.

CHAPTER – 3 :
POWERS AND DUTIES OF STPI OFFICERS / EMPLOYEES
[SECTION 4(1)(b)(ii)]

| SI No | Name of the Post | Job responsibility |
|-------|----------------------------|---|
| 1 | Director | <ul style="list-style-type: none"> • Director has been delegated powers for implementation of the STP and EHTP schemes and to establish High Speed Data Communication (HSDC) facilities to industry with in the jurisdiction of the state of TamilNadu and, Union Territories of Pondicherry and Andaman Nicobar Islands. • Director is the member of Executive Committee of Directors (ECOD) of STPI. • Director is also responsible for overall management and running of the STPI operations in the jurisdiction |
| 2 | Additional Director | <ul style="list-style-type: none"> • Oversee HSDC Operations & Maintenance Group functions at Chennai and sub-centres • Effectively establish and implement QMS of the Organization in compliance with the ISO 9001: 2000 Standards requirements. |
| 3 | Admin Officer | <ul style="list-style-type: none"> • Monitors all the personnel and Administrative matters of STPI-Chennai |
| 4. | Sr. Finance Officer | <ul style="list-style-type: none"> • Overall in-charge of Finance and Accounts of the centre • Assist the Director in all the matters related to upcoming civil projects under STPI-Chennai jurisdiction. • Assist in IT-Infrastructure promoted by STPI-Chennai |
| 4 | Deputy Director | <ul style="list-style-type: none"> • Overall heading the BDG, Import, Export 1 &2, RMG and support Centre activities as Head – Statutory Services and report to the Director. • Issue the following approvals [for Director], with the Director approval a) Renewal of Green Card b)Expansion of Space c)Change of Name / location of company d)Forwarding letter e)DTA approval subject to note approval of Director f)NOC for subcontracting g)Debonding of the premises • Issue of letter for debonding of equipments after Director’s approval, NFEP Certificates and Renewal intimation to units • Co-ordination of EXIM management and ERP Implementation |

Delegation of Powers

Governing Council/ Director General/ Sr. Director/ Jurisdictional Directors/ Head (other than Directors) of Centres/Sub Centres

Please refer to STPI-HQ website www.stpi.in

Administrative Powers

Governing Council/ Director General/ Sr. Director/ Jurisdictional Directors/ Head (other than Directors) of Centres/Sub Centres

Please refer to STPI-HQ website www.stpi.in

CHAPTER – 4:

THE PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS, INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY [4(1)(b)(iii)]

Please refer to STPI-HQ Website www.stpi.in

CHAPTER – 5:

THE NORMS SET BY STPI FOR THE DISCHARGE OF ITS FUNCTIONS [SECTION 4(1)(b)(iv)]

Detail of norms/standards set by STPI for execution

Please refer to STPI-HQ Website www.stpi.in

CHAPTER – 6 :

THE RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS HELD BY STPI OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS [SECTION 4(1)(b)(v)]

6.1 Documents used by STPI

Please refer to STPI-HQ Website www.stpi.in

**CHAPTER – 7:
THE STATEMENT OF CATEGORIES OF DOCUMENTS THAT ARE
HELD BY STPI OR UNDER ITS CONTROL [SECTION 4(1)(b)(vi)]**

Please refer to STPI-HQ Website www.stpi.in

**CHAPTER – 8 :
PARTICULARS OF ARRANGEMENT THAT EXISTS FOR
CONSULTATION WITH OR REPRESENTATION BY THE MEMBERS OF
THE PUBLIC IN RELATION TO THE FORMULATION OF
POLICY OR IMPLEMENTATION THEREOF [SECTION 4(1)(b)(vii)]**

No such arrangement is called for at present.

**CHAPTER – 9 :
STATEMENT OF THE BOARDS, COUNCILS, COMMITTEES AND
OTHER BODIES CONSISTING OF TWO OR MORE PERSONS
CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVICE
AND AS TO WHETHER MEETINGS OF THOSE BOARDS,
COUNCILS, COMMITTEES AND OTHER BODIES ARE OPEN TO THE
PUBLIC, OR MINUTES OF SUCH MEETINGS ARE ACCESSIBLE TO
THE PUBLIC [SECTION 4(1)(b)(viii)]**

Please refer STPI-HQ website www.stpi.in

9.1.1 Standing Executive Boards (SEBs)

(a) A Standing Executive Board (SEB) shall be constituted for each State wherever the STPI has a Centre to act as an interface with the industry and State Government for policy and operational issues. The SEBs shall also prepare the future expansion plans for the Centre/Sub-centres, augmentation of facilities, annual plan and budget for each STP and advise the Chief Executive Officer/Director.

The composition shall be as indicated below:

| | | |
|---|--|---------------------|
| 1 | DG/his representative (not below the rank of the Director) | Chairman |
| 2 | One representative from DIT | Member |
| 3 | Secretary, IT, State Govt./his representative | Member |
| 4 | Commissioner (Custom & Excise)/his representative) | Member |
| 5 | Two representatives of local IT industry | Member |
| 6 | Representative of IB | Member |
| 7 | Representative of STPI-HQ (to be nominated by Director-HQ) | Member |
| 8 | Director, STPI Centre | Member Secretary |

Chennai SEB is being reconstituted as per the above guidelines

CHAPTER – 10: A DIRECTORY OF ITS OFFICERS AND EMPLOYEES
[SECTION 4(1)(b)(ix)]

Details of Officers/Staff are given below:-

| Sl. No. | Name of the Employee | Designation | Centre | Contact No | Email |
|---------|----------------------|----------------------------|-------------|------------------|------------------------|
| 1. | Dr. Sanjay Tyagi | DIRECTOR | Chennai | 044-39103642 | sanjay.tyagi@stpi.in |
| 2. | M. Murugananth | MTS E-IV (Scientist 'E') | Chennai | 044-39103519 | m.murugananth@stpi.in |
| 3. | S. Manivannan | MTS E-IV (Scientist 'E') | Chennai | 044-39103438 | s.manivannan@stpi.in |
| 4. | Dr.R. Gokulakrishnan | MTS E-III (Scientist 'D') | Chennai | 044-39103492 | r.gokul@stpi.in |
| 5. | Abhishek Misra | MTS E-III (Scientist 'D') | Chennai | 044-39103503 | abhishek.misra@stpi.in |
| 6. | P.Divakara Venkanna | Sr. Finance Officer(A-VII) | Chennai | 044-39103510 | p.divakar@stpi.in |
| 7. | P.Jayalakshmi | Sr.Admin Officer (A-VII) | Chennai | 044-39103511 | p.jaya@stpi.in |
| 8. | S.Ganesh | MTS E-III (Scientist 'D') | Chennai | 044-39103513 | s.ganesh@stpi.in |
| 9. | M.Madhan | MTS E-III (Scientist 'D') | Chennai | 044-39103522 | m.madhan@stpi.in |
| 10. | M.K.Kirtika | MTS E-III (Scientist 'D') | Chennai | 044-39103515 | mk.kirtika@stpi.in |
| 11. | Ramkumar | MTS E-II (Scientist 'C') | Chennai | 044-39103501 | r.ramkumar@stpi.in |
| 12. | R.S.Sangeetha | MTS E-II (Scientist 'C') | Chennai | 044-39103493 | rs.sangeetha@stpi.in |
| 13. | Jagadeesh Sidduguri | MTS E-II (Scientist 'C') | Chennai | 044-39103472 | Jagadeesh.s@stpi.in |
| 14. | Avinash Kumar | MTS E-II (Scientist 'C') | Chennai | 044-39103454 | Avinash.k@stpi.in |
| 15. | G.B. Umanath | MTSS ES-VI | Chennai | 044-39103434 | umanathgb@stpi.in |
| 16. | D. Panneerselvam | MTSS ES-VI | Chennai | 044-39103523 | panneerselvamd@stpi.in |
| 17. | C. Suganya | MTSS ES-V | Chennai | 044-39103441 | c.suganya@stpi.in |
| 18. | G.Senthil | MTSS ES-VI | Chennai | 044-39103444 | g.Senthil@stpi.in |
| 19. | Srinivasan P | MTSS ES-VI | Chennai | 044-39103524 | p.srinivasan@stpi.in |
| 20. | N.Rajkumar | MTSS ES-V | Chennai | 044-39103524 | nrajkumar@stpi.in |
| 21. | S.Rohith | MTSS ES-V | Chennai | 044-39103524 | s.rohith@stpi.in |
| 22. | G.Bala | Assistant (A-IV) | Chennai | 044-39103506 | g.bala@stpi.in |
| 23. | K.Sujatha | Assistant (A-IV) | Chennai | 044-39103465 | ksujatha@stpi.in |
| 24. | S. Seethalakshmi | Assistant (A-IV) | Chennai | 044-39103494 | s.seetha@stpi.in |
| 25. | Priya Girish | Assistant (A-IV) | Chennai | 044-39103452 | priya.girish@stpi.in |
| 26. | Arun.A | MTSS ES-VI | Chennai | 044-39103524 | arun.a@stpi.in |
| 27. | M. Prabu | Assistant (A-IV) | Chennai | 044-39103504 | mprabu@stpi.in |
| 28. | K.Shanthi | Assistant (A-III) | Chennai | 044-39103468 | kshanthi@stpi.in |
| 29. | R.Srividhya | Assistant (A-III) | Chennai | 044-39103500 | r.srividhya@stpi.in |
| 30. | Chithraa Jayashankar | Assistant (A-III) | Chennai | 044-39103459 | Chithraj@stpi.in |
| 31. | A.Jayashree Prabhu | Assistant (A-IV) | Chennai | 044-39103464 | a.jayashree@stpi.in |
| 32. | K.Manjula | Assistant (A-III) | Chennai | 044-39103499 | k.manjula@stpi.in |
| 33. | V.Dinakar Babu | Assistant (A-I) | Chennai | 044-39103463 | v.dinakar@stpi.in |
| 34. | Ramesh Yerukula | MTS E-III (Scientist 'D') | Coimbatore | 0422-2901217/523 | rameshy@stpi.in |
| 35. | T.Arul Suresh Kumar | MTSS ES-V | Coimbatore | 0422-2901217/523 | t.arulsuresh@stpi.in |
| 36. | R.Pattabiraman | MTSS ES-VI | Trichy | 0431-2501585/86 | r.pattabi@stpi.in |
| 37. | V. Ganapathieswaran | MTSS ES-V | Madurai | 0452-2482025/294 | vganapathi@stpi.in |
| 38. | S.Lakshmanan | MTSS ES-V | Madurai | 0452-2482025/294 | s.lakshman@stpi.in |
| 39. | V.Senthil Kumar | MTSS ES-V | Pondicherry | 0413-2656317/18 | senthilv@stpi.in |

CHAPTER – 11 :
MONTHLY REMUNERATION RECEIVED BY EACH OFFICER / EMPLOYEE OF
STPI INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN ITS
REGULATION [SECTION 4(1)(b)(x)]

The details of remuneration received by each officer/employee are detailed below. The system of compensation is as per Government of India Rules as applicable from time to time.

| SI No | Name of the Employees Shri/Smt/Km | Designation | Centre | Monthly remuneration (gross in Rs.) as on March 2018. |
|-------|--------------------------------------|----------------------------|------------|--|
| 1. | Dr. Sanjay Tyagi | DIRECTOR | Chennai | 205200.00 |
| 2. | M. Murugananth | MTS E-IV (Scientist 'E') | Chennai | 194967.00 |
| 3. | S. Manivannan | MTS E-IV (Scientist 'E') | Chennai | 138807.00 |
| 4. | Dr.R. Gokulakrishnan | MTS E-III (Scientist 'D') | Chennai | 131382.00 |
| 5. | Abhishek Misra | MTS E-III (Scientist 'D') | Chennai | 131382.00 |
| 6. | P.Divakara Venkanna | Sr. Finance Officer(A-VII) | Chennai | 120447.00 |
| 7. | P.Jayalakshmi | Sr.Admin Officer | Chennai | 99387.00 |
| 8. | S.Ganesh | MTS E-III (Scientist 'C') | Chennai | 117207.00 |
| 9. | M.Madhan | MTS E-III (Scientist 'D') | Chennai | 114372.00 |
| 10. | M.K.Kirtika | MTS E-III(Scientist 'D') | Chennai | 114372.00 |
| 11. | Ramkumar | MTS E-II (Scientist 'C') | Chennai | 117207.00 |
| 12. | R.S.Sangeetha | MTS E-II (Scientist 'C') | Chennai | 110862.00 |
| 13. | Jagadeesh Sidduguri | MTS E-II (Scientist 'C') | Chennai | 112914.00 |
| 14. | Avinash Kumar | MTS E-II (Scientist 'C') | Chennai | 104922.00 |
| 15. | G.B. Umanath | MTSS ES-VI | Chennai | 70146.00 |
| 16. | D. Panneerselvam | MTSS ES-VI | Chennai | 70146.00 |
| 17. | C. Suganya | MTSS ES-V | Chennai | 64611.00 |
| 18. | G.Senthil | MTSS ES-VI | Chennai | 70146.00 |
| 19. | P.Srinivasan | MTSS ES-V | Chennai | 64611.00 |
| 20. | N.Rajkumar | MTSS ES-V | Chennai | 62856.00 |
| 21. | S.Rohith | MTSS ES-V | Chennai | 57861.00 |
| 22. | G.Bala | Assistant (A-IV) | Chennai | 70146.00 |
| 23. | K.Sujatha | Assistant (A-IV) | Chennai | 70146.00 |
| 24. | S. Seethalakshmi | Assistant (A-IV) | Chennai | 70146.00 |
| 25. | Priya Girish | Assistant (A-IV) | Chennai | 70146.00 |
| 26. | Arun.A | MTSS ES-VI | Chennai | 64611.00 |
| 27. | M. Prabu | Assistant (A-IV) | Chennai | 57861.00 |
| 28. | K.Shanthi | Assistant (A-III) | Chennai | 52461.00 |
| 29. | R.Srividhya | Assistant (A-III) | Chennai | 52461.00 |
| 30. | Chithra Jayashankar | Assistant (A-III) | Chennai | 52415.00 |
| 31. | A.Jayashree Prabhu | Assistant (A-IV) | Chennai | 54756.00 |
| 32. | K.Manjula | Assistant (A-III) | Chennai | 52461.00 |
| 33. | V.Dinakar Babu | Assistant (A-I) | Chennai | 37071.00 |
| 34. | Ramesh Yerukula | MTS E-III (Scientist 'D') | Coimbatore | 117339.00 |

| | | | | |
|-----|---------------------|-----------|-------------|----------|
| 35. | T.Arul Suresh Kumar | MTSS ES-V | Coimbatore | 62670.00 |
| 36. | R.Pattabiraman | MTSS ES-V | Trichy | 66133.00 |
| 37. | V. Ganapathieswaran | MTSS ES-V | Madurai | 57370.00 |
| 38. | S.Lakshmanan | MTSS ES-V | Madurai | 52671.00 |
| 39. | V.Senthil Kumar | MTSS ES-V | Pondicherry | 57370.00 |

CHAPTER – 12 : BUDGET ALLOCATED TO EACH CENTRE / SUB-CENTRE INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENTS MADE [SECTION 4(1)(b)(xi)]

STPI Chennai is a profit centre, which has been meeting the expenses from our own income. Separate income and expenditure account is being prepared annually including the sub-centres. Out of the total income generated from datacom income & interest from banks, the expenses pertaining to the datalink charges, establishment and other administrative expenses are met out from our income.

CHAPTER – 13 : MANNER OF EXECUTION OF SUBSIDY PROGRAMMES INCLUDING THE AMOUNT ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES [SECTION 4(1)(b)(xii)]

STPI have no such programmes

CHAPTER – 14 : PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORISATION GRANTED BY STPI [SECTION 4(1) (b) (xiii)]

STPI gives approval for setting up STP/EHTP units under the respective schemes (STP/EHTP). 100% software/Hardware export oriented units are eligible for benefits under the scheme(s).

CHAPTER – 15 : DETAILS IN RESPECT OF THE INFORMATION, AVAILABLE TO OR HELD BY STPI, REDUCED IN AN ELECTRONIC FORM

Please refer to STPI-HQ Website www.stpi.in

CHAPTER – 16 : PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION, INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM, IF MAINTAINED FOR PUBLIC USE [SECTION 4(1)(b)(xv)]

Please refer to STPI-HQ Website www.stpi.in

CHAPTER 17:

NAMES AND DESIGNATION AND OTHER INFORMATION OF THE PUBLIC INFORMATION OFFICERS [SECTION 14 (I) (B)(Xvi)]

| Name and designation of the APIO | Official Telephone No | Residential Telephone No | Mobile no | e-mail id |
|----------------------------------|-----------------------|--------------------------|------------|-------------------|
| Shri.P.Divakara Venkanna | 39103505/510 | - | 9841090810 | p.divakar@stpi.in |

CHAPTER – 18: SUCH OTHER INFORMATION AS MAY BE PRESCRIBED [SECTION 4(1)(b)(xvii)]

Addresses of the registered office of the Software Technology Parks of India and other centres/sub-centres

STPI - Head Quarters

Software Technology Parks of India
9th Floor, NDCC- II Building,
Jai Singh Road (Opp Jantar Mantar)
New Delhi – 110 001
Tel. No.: 011-23476600, 23438188. Fax.: 011-23438165
Website: www.stpi.in
Working days/Hours: Monday to Friday
9:00 A.M. to 5:30 P.M.

Chennai

Director
Software Technology Parks of India
No.5, III Floor, Rajiv Gandhi Salai,
Taramani, Chennai – 600 113.
Tel.: 91-044-39103525
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