

SOFTWARE TECHNOLOGY PARKS OF INDIA
(An Autonomous Society under Govt. of India, Ministry of Communication and
Information Technology, Department of Information Technology)
No.5, III Floor, Rajiv Gandhi Salai, Taramani, Chennai – 600 113.
Telephone No. 39103505/525 Fax No. 39103505
[Website: www.chennai.stpi.in](http://www.chennai.stpi.in)
[Information Handbook under Right to Information Act, 2005](#)

CHAPTER – 1: INTRODUCTION

1.1 Background of the Handbook

This information Handbook has been prepared in pursuance of Section 4 of the Right to information Act, 2005 (RTI Act, 2005) to provide information in respect of objectives, functions etc. of the Software Technology Parks of India.

1.2 Objectives

To provide access to information under the control of office of the Director, Software Technology Parks of India-Chennai and to promote transparency in the working.
To provide maximum information suo-motu or sources thereof so that people have minimum resort to use of the RTI Act.

1.3 Intended Users

This Handbook is useful for the software exporting industry including small/medium entrepreneurs and individuals working in the related areas.

1.4 Contact Persons for getting more information

Please contact the concerned Assistant Public Information Officer(s) in the office of the Software Technology Parks of India – Chennai as detailed in Chapter – 17 below.

1.5 Definitions/Abbreviations used

- (a) “APIO” means Assistant Public Information Officer(s) designated under Section 5(1) of the RTI Act
- (b) “AA” means Appellate Authority to whom an appeal can be submitted under Section 7(8)(iii) of the RTI Act
- (c) “DG” means Director General, STPI
- (d) “EXIM Policy” means Export/Import Policy
- (e) “FTP” means Foreign Trade Policy
- (f) “PIO” means Public Information Officer designated under Section 5(1) of the RTI Act
- (g) “RTI Act” means Right to Information Act 2005
- (h) “EHTP Scheme” means Electronics Hardware Technology Park
- (i) “STP Scheme” means Software Technology Park
- (j) “STPI” means Software Technology Parks of India
- (k) “HSDC” High Speed Data Communication
- (l) “MTS” Member Technical Staff
- (m) “MTSS” Member Technical Support Staff
- (n) “MAS” Member Administrative Staff
- (o) “MASS” Member Administrative Support Staff

1.6 Procedure and fee structure for getting information not available in the Handbook

Any person who wishes to seek information under the RTI Act, 2005 can file an application in Form No 1, attached with this Handbook, to the PIO or APIO concerned. Forms are available free of cost in the O/o STPI/Centre/sub-Centre. It can also be downloaded from the STPI website.

A request for obtaining information under sub-section (1) of section 6 of RTI act shall be accompanied by an application fee of rupees ten by way of cash against proper receipt or by demand draft or banker's cheque payable to Software Technology Parks of India.

For providing the information under sub-section (1) of section 7 of the RTI Act, the fee shall be charged by way of cash against proper receipt or by demand draft or banker's cheque payable to Software Technology Parks of India at the following rates.

- (a) rupees two for each page (in A-4 or A-3 size paper) created or copied
- (b) actual charge or cost price of a copy in larger size paper
- (c) actual coat or price for samples or models and
- (d) for inspection of records, no fee for the first hour and a fee of rupees five for each fifteen minutes (or fraction thereof) thereafter.

For providing the information under sub-section (5) of section of the RTI Act, the fee shall be charged by way of cash against proper receipt or by demand draft or banker's cheque payable to Software Technology Parks of India at the following rates:

- (a) for information provided in diskette or floppy rupees fifty per diskette or floppy and
- (b) for information provided in printed form at the price fixed for such publication or rupees two per page of photocopy for extracts from the publication.

Subject to the provisions of the RTI Act, STPI will endeavor to reply/provide the information as early as possible, and in any case within thirty days of the receipt of the request.

CHAPTER-2: PARTICULARS OF THE ORGANIZATION FUNCTIONS AND DUTIES [SECTION 4(1)(b)(i)]

2.1 STPI: The Background

Software Technology Parks of India (STPI), an Autonomous Society under Govt. of India, Ministry of Communications and Information Technology, Department of Information Technology, was set up to implement STP/EHTP Scheme, to promote software and electronic hardware exports by providing infrastructure facilities, providing single point contact services, High Speed Data Communication (HSDC) services.

This scheme is unique in its nature as it focuses on one product/sector, ie computer software and electronic hardware. The scheme integrates the Govt of India concept of 100% EoUs and Export Processing Zone (EPZ) and the concept of science parks/Technology Parks, as operating else where in the world.

STPI is head quartered in New Delhi with around 44 centres all over India. STPI started operations at Chennai in 1995 for implementation of STP/EHTP schemes in Tamil Nadu. (Currently, the operational jurisdiction of this centre is Tamil Nadu, Pondicherry and Andaman & Nicobar Islands).

2.2 Objectives of the Society

The objectives of the Software Technology Parks of India are:

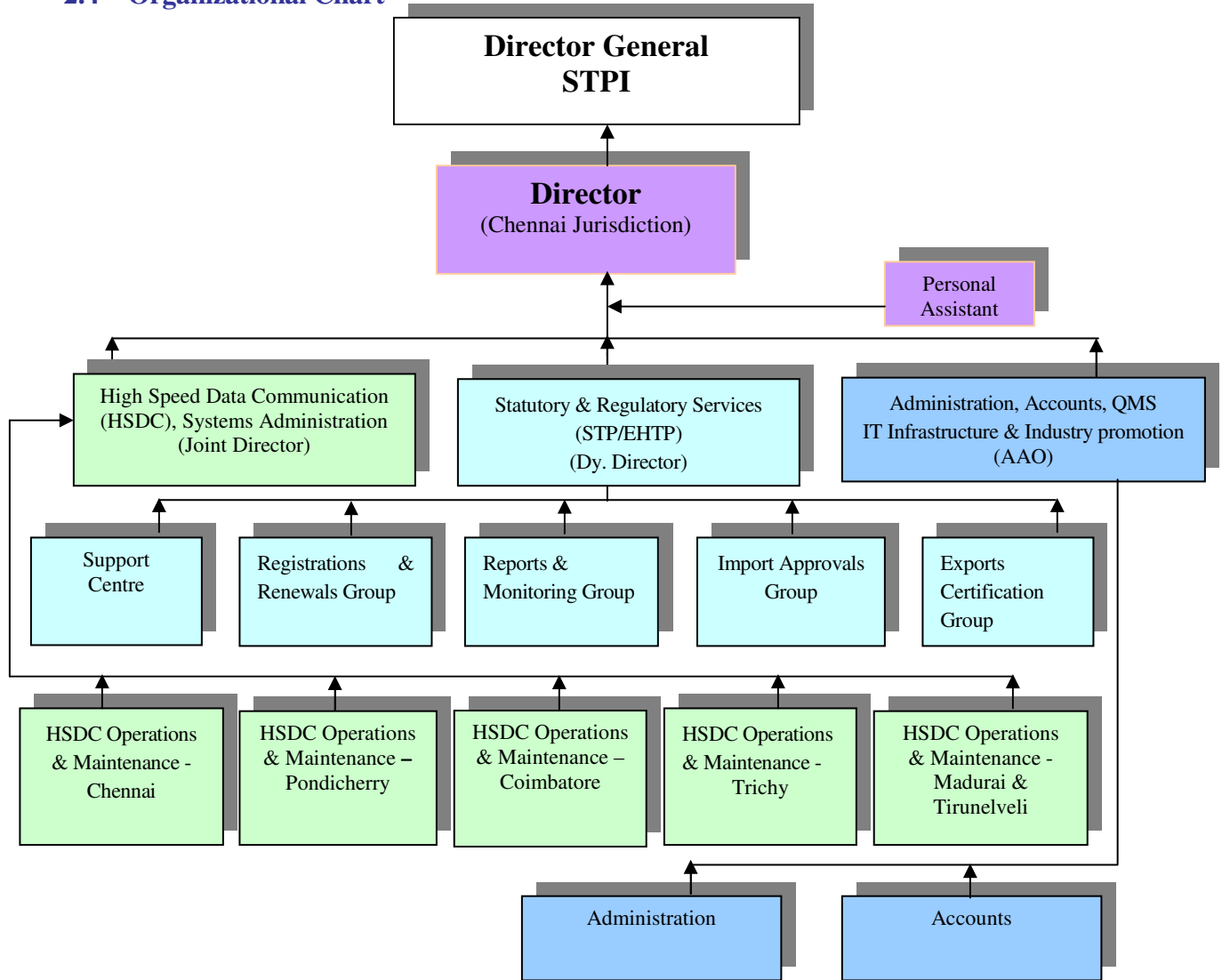
- (a) to promote development of software, Electronic Hardware exports and software services.
- (b) to provide statutory services to the exporters by implementing STP/EHTP Scheme.
- (c) to provide data communication services including various value added services to IT industries (100% EOUs) and corporate houses.
- (d) to provide Project management and consultancy services both at national and international level.
- (e) to promote small and medium entrepreneurs by creating a conducive environment in the field of Information Technology.
- (f) Establishment of incubation facilities.

2.3 Functions of the Society

The STPI performs all necessary functions to fulfill its objectives and include the following:-

- (a) STPI-Chennai is responsible for implementation of STP/EHTP schemes in the states of Tamil Nadu, Pondicherry and Andaman & Nicobar Islands.
- (b) Manage the established HSDC facilities at Chennai, Coimbatore, Trichy, Madurai, Tirunelveli and Pondicherry and NIXI (National Internet Exchange of India) activities at Chennai.
- (c) Supporting & encouraging organisations to inculcate quality/process in software Development activities.
- (d) Promoting secondary locations by establishing STPI facilities to promote STP/EHTP Scheme and HSDC services
- (e) Continuous interaction with industry and academia through various seminars, workshops to enable the small and medium units (SME) growth.
- (f) Establishment/Promotion of IT Parks at secondary cities.

2.4 Organizational Chart



2.5 Details of Services provided by STPI

2.5.1 SOFTWARE TECHNOLOGY PARK (STP) SCHEME / ELECTRONIC HARDWARE TECHNOLOGY PARK (EHTP) SCHEME

Software Technology Park (STP) is a 100% export oriented scheme for the development and export of computer software using communication links or physical media and including export of professional services. The scheme integrates the concept of 100% Export Oriented Units (EOUs) and Export Processing Zones (EPZs) of the Government of India and the concept of Science Parks / Technology Parks as operating elsewhere in the World.

HIGHLIGHTS OF STP SCHEME

- Approval under single window clearance mechanism.
- 100% foreign equity is permitted.
- Goods imported / procured domestically by the STP units are completely duty free.
- Import of Second hand capital goods also imported.
- The sales in the domestic market shall be permissible up to 50% of the export in value terms
- STP units are exempted from payment of Income tax as per the provisions of Section 10 A and Section 10 B of Income Tax Act [As per FTP]
- STP/EHTP units shall be permitted to retain 100% of export earnings in EEFC account

2.5.2 HIGH SPEED DATA COMMUNICATION FACILITY (HSDC)

STPI has designed and developed state-of-the-art HSDC Network called Soft NET, which is available to software exporters at internationally competitive prices. STPI has set up its own International Gateways at 44 locations for providing HSDC links to the software industry.

STPI provides worldwide connectivity for the software exporting units, partnering with various international service providers with more than 400 MBPS premium International fiber bandwidth to various destinations.

Local access to International Gateways at STPI centres is provided through Point-to-Point and Point-to-Multipoint microwave radios. The terrestrial cables (fiber/copper) are also used wherever feasible. These communication facilities are the backbone of the success in the development of offshore software activities.

STPI provides the following HSDC services through this network: -

1. International Private Leased Circuits (IPLCs) in the bandwidth of 64KBPS to 8 MBPS.
2. Shared Internet Services
3. Web/Home pages – hosting, authoring & maintenance.
4. Other value added services.

2.5.3 Incubation / IT infrastructure

With a view to capitalize the best Human Resource availability for IT & IT Enabled Services activities, STPI-Chennai has enabled 1.2 lakh sq ft IT infrastructure at the premises of Kumaraguru College of Technology (KCT) and about 1.0 Lakh Sq. ft P.R. Engineering College at secondary cities like Coimbatore & Thanjavur. About 30000 Sq. Ft IT Park in the premises of PGP Educational & Welfare Society, Namakkal, under MoU with the respective institution.

The space will be provided as raw, semi furnished or furnished to suit.

STPI-IT Park, Coimbatore

Location: Kumaraguru College of Technology Campus, Sarvanampatti, Coimbatore.

Tel: 91-422-2669682.

Facilities available: High speed reliable internet connectivity, conference halls, guest houses, auditorium

STPI-IT Park, Tanjavore

Location: Ponnaiya Ramajayam Group of institutions, Vallam, Tanjavore – 613 007

Tel: 04362-266940 / 50 / 60

STPI – IT Park at Namakkal

PGP College Campus, Namakkal Karur Main Road, NH 7, Namakkal – 637207.

Addresses of the registered office of the Software Technology Parks of India and other centres/sub-centres

STPI - Head Quarters

Software Technology Parks of India
Electronics Niketan, 6, CGO Complex, Lodhi Road, New Delhi-I I 0 003
Tel. No.: 24362811/243631 08/24363484. Fax.: 011-24363436/24364336
Website: www.stpi.in
Working days/Hours: Monday to Friday
9:00 A.M. to 5:30 P.M.

Chennai

Director
Software Technology Parks of India
No.5, III Floor, Rajiv Gandhi Salai,
Taramani, Chennai – 600 113.
Tel.: 91-044-39103505, 39103525
Fax: 91-044-39103505
E-mail: j.parthas@stpi.in
URL: www.chennai.stpi.in
Working days/Hours: Monday to Friday
9:00 A.M. to 5:30 P.M

Trichy

Officer-in-charge
Software Technology Parks of India
Sub Office of Chennai
Trichy Regional Engg. College-
Science & Technology Park,
Trichy-620 015
Tel.: 0431-22501585/86,

Thirunelveli

Officer-in-charge
Software Technology Parks of India
PoP
41-D, Vasanthapuram South Street
Bypass Road, Tirunelveli-627 005
Tel. : 0462-2353292

Pondicherry

Officer-in-charge
Software Technology Parks of India
Sub Office of Chennai
Pondicherry Engineering College
Campus, Technopolis Building-I
Pillachavadi Pondicherry-605014
Tel : 91-0413-2656317/18

Coimbatore

Officer-in-charge
Software Technology Parks of India
Sub Office of Chennai
S.F.No.333/1, Ground Floor
Kumaraguru College of Technology Campus
Chinnavedampatti, Coimbatore – 641 006.
Tel. : 91-0422-3901217, 2669682

Madurai

Officer-in-charge
Software Technology Parks of India
Sub Office of Chennai
C/o, Thiyagarajar College of Engineering Campus
Madurai
Tel: 91-0432-2482025, 2482294, 32823795

CHAPTER – 3 :
POWERS AND DUTIES OF STPI OFFICERS / EMPLOYEES
[SECTION 4(1)(b)(ii)]

SI No	Name of the Post	Job responsibility
1	Director	<ul style="list-style-type: none"> • Director has been delegated powers for implementation of the STP and EHTP schemes and to establish High Speed Data Communication (HSDC) facilities to industry with in the jurisdiction of the state of TamilNadu and, Union Territories of Pondicherry and Andaman Nicobar Islands. • Director is the member of Executive Committee of Directors (ECOD) of STPI. • Director is also responsible for overall management and running of the STPI operations in the jurisdiction
	Joint Director	<ul style="list-style-type: none"> • Oversee HSDC Operations & Maintenance Group functions at Chennai and sub-centres • Effectively establish and implement QMS of the Organization in compliance with the ISO 9001: 2000 Standards requirements.
	Admin & Accounts Officer	<ul style="list-style-type: none"> • Monitors all the personnel and Administrative matters of STPI-Chennai • Overall in-charge of Finance and Accounts of the centre • Assist the Director in all the matters related to upcoming civil projects under STPI-Chennai jurisdiction. • Assist in IT-Infrastructure promoted by STPI-Chennai

Delegation of Powers

Governing Council/ Director General/ Sr. Director/ Jurisdictional Directors/ Head (other than Directors) of Centres/Sub Centres

Please refer to STPI-HQ website www.stpi.in

Administrative Powers

Governing Council/ Director General/ Sr. Director/ Jurisdictional Directors/ Head (other than Directors) of Centres/Sub Centres

Please refer to STPI-HQ website www.stpi.in

**CHAPTER – 4:
THE PROCEDURE FOLLOWED IN THE DECISION MAKING
PROCESS, INCLUDING CHANNELS OF SUPERVISION AND
ACCOUTABILITY [4(1)(b)(iii)]**

Please refer to STPI-HQ Website www.stpi.in

**CHAPTER – 5:
THE NORMS SET BY STPI FOR THE DISCHARGE OF ITS
FUNCTIONS
[SECTION 4(1)(b)(iv)]**

Detail of norms/standards set by STPI for execution

Please refer to STPI-HQ Website www.stpi.in

**CHAPTER – 6 :
THE RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS
HELD BY STPI OR UNDER ITS CONTROL OR USED BY ITS
EMPLOYEES FOR DISCHARGING ITS FUNCTIONS
[SECTION 4(1)(b)(v)]**

6.1 Documents used by STPI

(info is available in www.dgft.delhi.nic.in)

**CHAPTER – 7:
THE STATEMENT OF CATEGORIES OF DOCUMENTS THAT ARE
HELD BY STPI OR UNDER ITS CONTROL [SECTION 4(1)(b)(vi)]**

All the above documents are under the control of Ministry of Commerce and Industry

CHAPTER – 8 :
PARTICULARS OF ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH OR REPRESENTATION BY THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF POLICY OR IMPLEMENTATION THEREOF [SECTION 4(1)(b)(vii)]
 No such arrangement is called for at present.

CHAPTER – 9 :
STATEMENT OF THE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVICE AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES ARE OPEN TO THE PUBLIC, OR MINUTES OF SUCH MEETINGS ARE ACCESSIBLE TO THE PUBLIC [SECTION 4(1)(b)(viii)]
Please refer STPI-HQ website www.stpi.in

9.1.1 Standing Executive Boards (SEBs)

(a) A Standing Executive Board (SEB) shall be constituted for each State wherever the STPI has a Centre to act as an interface with the industry and State Government for policy and operational issues. The SEBs shall also prepare the future expansion plans for the Centre/Sub-centres, augmentation of facilities, annual plan and budget for each STP and advise the Chief Executive Officer/Director.

The composition shall be as indicated below :

1	DG/his representative (not below the rank of the Director)	Chairman
2	One representative from DIT	Member
3	Secretary, IT, State Govt./his representative	Member
4	Commissioner (Custom & Excise)/his representative)	Member
5	Two representatives of local IT industry	Member
6	Representative of IB	Member
7	Representative of STPI-HQ (to be nominated by Director-HQ)	Member
8	Director, STPI Centre	Member Secretary

Chennai SEB is being reconstituted as per the above guidelines

Standing Executive Board Meeting – Pondicherry

The first Standing Executive Board Meeting at Pondicherry was held on the 19th of Nov 2007. The Members/Representatives have participated in the first SEB of STPI held at Pondicherry

Sl No	Name
1	Shri.E.K.Bharat Bhushan I.A.S [Chairman] Jt.Secretary DIT & Director General STPI
2	Shri.A.Anbarasu I.A.S [Spl. Invitee] Secretary To Govt. [Dept of Science & Technology]
3	Shri. K.Madavane Head Corporate IT M/s. SPI Technologies India Pvt Ltd
4	Shri. Gobalakirouchenane Project Manager Dept. of Information Technology
5	Shri.G.Gandhidoss Joint Commissioner Central Excise
6	Shri.Pramod DC IO Subsidiary Intelligence Bureau
7	Shri.S.Mohan Superintendent of Central excise Pondicherry

CHAPTER – 10:**A DIRECTORY OF ITS OFFICERS AND EMPLOYEES [SECTION 4(1)(b)(ix)]**

Sl No	Name of the Employee	Designation	Centre	Contact No	Mobile
1	J.Parthasarathy	Director	Chennai	044-39103642	94454 55577
2	M. Murugananth	Jt. Director	Chennai	044-39103519	98410 33677
3	R. Gokulakrishnan	Dy. Director	Chennai	044-39103492	98410 90710
4	P.Divakara Venkanna	AAO	Chennai	044-39103510	98410 90810
5	S.Ganesh	MTS : E1	Chennai	044-39103504	93452 10848
6	Ramesh Yerukula	MTS : E1	Chennai	044-39103501	98410 90610
7	R.Ramkumar	MTS : E1	Coimbatore	0422-2901217	98410 90510
8	M.K.Kirtika	MTS : E1	Chennai	044-39103515	9790944549
9	P.Jayalakshmi	AAO	Chennai	044-39103511	98846 92074
10	S. Seethalakshmi	MASS	Chennai	044-39103494	99412 76695
11	Priya Girish	MASS	Chennai	044-39103513	94446 30001
12	K.Sujatha	MASS	Chennai	044-39103465	94451 70607
13	G.Bala	MASS	Chennai	044-39103506	9940099620
14	M.Madhan	MTS : E1	Chennai	044-39103522	93828 23803
15	M.Mahesh	MTS : E1	Chennai	044-39103438	9443280992
16	G.B. Umanath	MTSS	Chennai	044-39103434	94454 03404
17	D. Panneerselvam	MTSS	Chennai	044-39103523	98415 57261
18	C. Suganya	MTSS	Chennai	044-39103452	
19	R.Pattabiraman.	MTSS	Trichy	0431-2501585/86	93451 20633
20	N.Raj Kumar	MTSS	Madurai	0452-2482025/294	93603 25135
21	V.Senthil Kumar	MTSS	Pondicherry	0413-2656317/18	9444489356
22	V. Ganapathieswaran	MTSS	Coimbatore	0422-2901217	
23	M. Prabu	MASS	Chennai	044-39103462	98847 50364
24	R.Srividhya	MASS	Chennai	044-39103441	99520 86281
25	K.Shanthi	MASS	Chennai	044-39103453	
26	J. Chithraa	MASS	Chennai	044-39103459	98409 77258
27	K.Manjula	MASS	Chennai	044-39103472	99419 26657
28	A.Jayashree Prabhu	MASS	Chennai	044-39103464	
29	R.S.Sangeetha	MTS : E1	Chennai	044-39103452/524	94430 11462
30	Khirod Mohanty	MASS	Chennai	044-39103466	
31	Dinakar Veemu Babu	MASS	Chennai	044-39103445	
32	R. Dhatchayani	MTS	Coimbatore	0422-2667644	
33	T. Simmaraj	MTSS	Chennai	044-39103524	
34	R. Sangeetha	MASS	Chennai	044-39103487	
35	V.Sudesh	MASS	Chennai	044-39103470	
36	A.Revathy	MASS	Chennai	044-39103490	
37	S.Rameshraj	MASS	Chennai	044-39103493	
38	S. Paramaguru	MTSS	Chennai	044-39103524	
39	K.Chandra Mohan	MTSS	Chennai	044-39103524	
40	V.Nagaraj.V	MTSS	Chennai	044-39103524	

41	A. Jayakanthan	MTS	Pondicherry	0413-2656317/18	
42	A. Shivashankar	MASS	Chennai	044-39103446	
43	S. Lakshmanan	MTSS	Chennai	044-39103524	
44	K. Venkatesan	MTSS	Chennai	044-39103524	
45	K. Padmanabhan	MTSS	Chennai	044-39103524	
46	S. Gandhi	MTSS	Trichy	0431-2501585/86	
47	C. Dinesh	MTSS	Chennai	044-39103524	
48	R.G. Vinodh	MASS	Chennai	044-39103469	
49	G.Gunasekaran	MTSS	Chennai	044-39103508	
50	S.Naresh Kumar	MTSS	Chennai	044-39103524	

CHAPTER – 11 :
MONTHLY REMUNERATION RECEIVED BY EACH OFFICER /
EMPLOYEE OF STPI INCLUDING THE SYSTEM OF
COMPENSATION AS PROVIDED IN ITS REGULATION [SECTION 4(1)(b)(x)]

The details of remuneration received by each officer/employee are detailed below. The system of compensation is as per Government of India Rules as applicable from time to time.

SI No	Name of the Employee S/Shri/Smt/Km	Designation	Centre	Monthly remuneration (gross) as on December '09
1.	J.Parthasarathy	Director	Chennai	88470
2.	M.Muruganath	Jt. Director	Chennai	56973
3.	R.Gokulakrishnan	Dy. Director	Chennai	45722
4.	P.Divakara Venkanna	AAO	Chennai	40865
5.	S.Ganesh	MTS:E1	Chennai	40096
6.	Ramesh Yerukula	MTS:E1	Chennai	40646
7.	R.Ramkumar	MTS:E1	Coimbatore	35769
8.	M.K.Kirtika	MTS:E1	Chennai	38023
9.	P.Jayalakshmi	AAO	Chennai	23871
10.	S.Seethalakshmi	MASS	Chennai	22582
11.	Priya Girish	MASS	Chennai	22332
12.	K.Sujatha	MASS	Chennai	22332
13.	G.Bala	MASS	Chennai	22332
14.	M.Madhan	MTS:E1	Chennai	38023
15.	M.Mahesh	MTS:E1	Chennai	38023
16.	G.B.Umanath	MTSS	Chennai	21563
17.	D.Panneerselvam	MTSS	Chennai	21563
18.	C. Suganya	MTSS	Chennai	16904
19.	R.Pattabiraman	MTSS	Trichy	19523
20.	N. Rajkumar	MTSS	Madurai	18230
21.	V. Senthil Kumar	MTSS	Pondicherry	18230

22.	V. Ganapathieswaran	MTSS	Coimbatore	18230
23.	M.Prabu	MASS	Chennai	19051
24.	R.Srividhya	MASS	Chennai	17952
25.	K.Shanthi	MASS	Chennai	17952
26.	Chithra Jayashanker	MASS	Chennai	17952
27.	K.Manjula	MASS	Chennai	18062
28.	A.Jayashree Prabhu	MASS	Chennai	18062
29.	R.S.Sangeetha	MTS:E1	Chennai	38023
30.	Khirod Mohanty	MSS	Chennai	11752
31.	Dinakar Babu Veemu	MSS	Chennai	11752
32.	R.Dhatchayani	MTS	Coimbatore	8800
33.	T. Simmaraj	MTSS	Chennai	8800
34.	R. Sangeetha	MASS	Chennai	8250
35.	V.Sudesh	MASS	Chennai	7700
36.	A.Revathy	MASS	Chennai	-
37.	S.Rameshraj	MASS	Chennai	7700
38.	S.Paramaguru	MTSS	Chennai	7150
39.	K.Chandra Mohan	MTSS	Chennai	7150
40.	V.Nagaraj.V	MTSS	Chennai	7150
41.	A.Jayakanthan	MTS	Pondicherry	7150
42.	A. Shivashankar	MASS	Chennai	7150
43.	S.Lakshmanan	MTSS	Chennai	6600
44.	K.Venkatesan	MTSS	Chennai	6600
45.	K Padmanabhan	MTSS	Chennai	6600
46.	S.Gandhi	MTSS	Trichy	6600
47.	C.Dinesh	MTSS	Chennai	6600
48.	R.G. Vinodh	MASS	Chennai	6600
49.	G.Gunasekaran	MTSS	Chennai	5700
50.	S.Naresh Kumar	MTSS	Chennai	5700

CHAPTER – 12 :
BUDGET ALLOCATED TO EACH CENTRE / SUB-CENTRE
INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED
EXPENDITURES AND REPORTS ON DISBURSEMENTS MADE
[SECTION 4(1)(b)(xi)]

STPI Chennai is a profit centre, which has been meeting the expenses from our own income. Separate income and expenditure account is being prepared annually including the sub-centres. Out of the total income generated from datacom income & interest from banks, the expenses pertaining to the datalink charges, establishment and other administrative expenses are met out from our income.

CHAPTER – 13 :

MANNER OF EXECUTION OF SUBSIDY PROGRAMMES INCLUDING THE AMOUNT ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES [SECTION 4(1)(b)(xii)]

-NA-

CHAPTER – 14 : PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORISATION GRANTED BY STPI [SECTION 4(1)(b)(xiii)]

STPI gives approval for setting up 100% EoUs under STP/EHTP scheme. 100% Software/Hardware export oriented units are eligible for benefits under the scheme(s).

CHAPTER – 15 : DETAILS IN RESPECT OF THE INFORMATION, AVAILABLE TO OR HELD BY STPI, REDUCED IN AN ELECTRONIC FORM

Details made available in the website of STPI-Chennai [www.Chennai.stpi.in]

CHAPTER – 16 : PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION, INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM, IF MAINTAINED FOR PUBLIC USE [SECTION 4(1)(b)(xv)]

NA

CHAPTER 17: NAMES AND DESIGNATION AND OTHER INFORMATION OF THE PUBLIC INFORMATION OFFICERS [SECTION 14 (I) (B)(Xvi)]

Name and designation of the APIO	Official Telephone No	Residential Telephone No	Mobile no	e-mail id
Shri.P.Divakara Venkanna	39103505/510	-	9841090810	divakar@chennai.stpi.in

CHAPTER – 18: SUCH OTHER INFORMATION AS MAY BE PRESCRIBED [SECTION 4(1)(b)(xvii)]

NA

Form of application for seeking information from STPI

RTI-Form No.1

To

The Public Information Officer (RTI)
Software Technology Parks of India
Electronics Niketan, 6 CGO Complex
Lodi Road, New Delhi – 100 003.

Or

The concerned Assistant Public Information Officer (RTI)

Subject: Request for information under RTI Act, 2005-Application reg

Sir,

I _____ Son/Daughter/Wife of _____
Resident of _____ wish to seek information, under the RTI Act, 2005. The
information needed pertains to STPI as per details given below:

2. It is certified that I am a bona fide citizen of India.

3. *It is certified that I do fall under the below poverty line (BPL), and an attested copy of the relevant certificate (issued by the competent authority) is enclosed herewith for your information. (* Please strike out if not belonging to the BPL category).

4. I have deposited the required amount of Rs.10/- (Rupees Ten Only) towards application fee (receipt enclosed) with STPI. Further, I also undertake to pay the required fees/charges (if applicable) as prescribed under the RTI Act and or relevant rules.

5. I state that the information sought does not fall within the restrictions contained in section 8 of the RTI Act and to the best of my knowledge it pertains to your office.

(Signature of the Applicant)

Telephone No:

Fax No:

Email Address:

Kindly fill all the columns properly and strike out, whichever is not applicable.